

Consortium Agreement

Reverse Transfer Associate Degree Initiative between Oakland University and Kellogg Community College

Oakland University and Kellogg Community College have reached certain mutual understandings which will engage both institutions to partner to assist students who have transferred to Oakland University to complete an Associate Degree at Kellogg Community College. This Agreement applies to Kellogg Community College students who have completed a minimum to fifteen credit hours at Kellogg Community College but who transfer to Oakland University before earning an Associate Degree. The signatories to this Agreement commit to work collaboratively to engage qualified students to obtain an additional credential. This Agreement is an extension of our efforts to provide a seamless transfer experience and to increase student retention and degree completion.

Each signatory agrees to:

1. Appoint a contact person and liaison for the initiative.
2. Ensure that any disclosure of education records is conducted in a manner that is in compliance with FERPA and its implementing regulations.
3. Develop a method to track that success of the initiative and share results on an annual basis.
4. Follow parameters of the law and regional accrediting agencies.
5. Develop and documents the system, processes, communication, and timeline supporting the initiative.
6. Explore opportunities to leverage existing technology in an effort to create an effective, efficient, and seamless process.
7. Outline student communication, procedures, and advisement assistance to complete degree requirements.
8. Attend partner meetings to continuously monitor the agreement and its outcomes.
9. This Reverse Transfer Agreement may be unilaterally dissolved at any time upon written mutual agreement by either institution upon ninety days written notice to the other institution.

Agreement signed: September 16, 2021